



Facilities and Safety Services Job Family: **Landscape Architect Progression**

These generic job title summaries are intended to indicate the kinds of tasks and levels of work complexity that will be required of positions classified to any of these titles and are not intended to be construed as declaring the specific duties and responsibilities of any particular position. The use of particular expressions or illustrations describing functions within a specific job title does not exclude other duties of a similar kind and/or level of complexity. Positions are classified to a particular job title based upon the predominant level of expected work complexity. ***A position that is classified into this title and band must meet the Cornell requirements for exemption under the FLSA***

GENERIC JOB PROFILE SUMMARIES

Landscape Architect I INDIVIDUAL CONTRIBUTOR	Landscape Architect II INDIVIDUAL CONTRIBUTOR
	Perform/be able to perform most or all of the duties and responsibilities of the Landscape Architect I level
Develop, review, and analyze proposed landscape project designs or construction plans	Creates maintains and oversees a long-range campus landscape plan and landscape guidelines for campus-wide development and ensures projects are adequately portrayed at the University.
Provide technical advice and assistance related to landscape issues	Serves as an advocate for landscape at the University and undertakes the identification and management of projects on campus when necessary.
Manage and/or coordinate stake plant locations and layout planting beds to ensure planting and construction of landscape projects are installed properly and efficiently.	Oversee and guide campus landscape projects in accordance with overall campus initiatives.
Serve as liaison and/or consult with contractors and outside design firms to ensure consistent design aesthetic	Establish design standards and landscape objectives for campus landscape and suggests alternative to accomplish objectives.
Assist in developing and updating University construction standards relating to field of expertise	Provide leadership in developing and updating University construction standards related to field of expertise
Partner with project manager to develop project costs and resources for all assigned projects	Collaborate with colleges' and departments' project teams to ensure individual building, landscape, and infrastructure projects fit the overall character of the University.

Landscape Architect I INDIVIDUAL CONTRIBUTOR	Landscape Architect II INDIVIDUAL CONTRIBUTOR
Prepare reports on related project issues, i.e. technical reports, graphical and textual displays, and project proposal presentations, etc.	Supervise and review the preparation of reports for campus project issues, i.e. technical reports, graphical and textual displays, and project proposal presentations, and Campus Landscape Notebook. Evaluates and records campus landscape systems, visual and features and scenic views.
	Advise Grounds Department and University constituents on campus landscape projects. Assemble landscape professionals and connect campus-wide planning to landscape design initiatives.

JOB FACTOR PROFILE TABLE

FACTOR PROFILE	10509 LANDSCAPE ARCHITECT I, BAND F	10510 LANDSCAPE ARCHITECT II, BAND G
MINIMUM EDUCATION AND EXPERIENCE EQUIVALENCY	Bachelor's degree or equivalent; 3 but less than 5 years of experience or equivalent	Bachelor's degree or equivalent; 5 but less than 7 years of experience or equivalent
IMPACT	Substantial impact	Substantial impact
CONTACTS - INSIDE	Provide guidance Coordinate activities	Coordinate major activities Persuading others to take a particular course of action
CONTACTS - OUTSIDE	Develop and make presentations and negotiations	Develop and make presentations and negotiations
CONTACTS - STUDENTS	Limited contact	Limited contact

FACTOR PROFILE	10509 LANDSCAPE ARCHITECT I, BAND F	10510 LANDSCAPE ARCHITECT II, BAND G
SUPERVISION	Provide regular on-the-job training, guidance, advice and counsel to other employees in the group, and to positions performing essentially the same work or related technical tasks	Provide regular on-the-job training, guidance, advice and counsel to other employees in the group, and to positions performing essentially the same work or related technical tasks
COMPLEXITY	Occasionally required to develop new, imaginative or innovative solutions, services, products, processes or programs. Work requires sophisticated reasoning skills	Continually required to develop new, imaginative or innovative solutions, services, products, processes or programs. Work requires conceptual and imaginative thinking in a highly complex and uncharted environment
LEVEL OF DECISION MAKING	Responsible for assisting in and influencing decisions concerning policy-setting, research, planning or students	Responsible for assisting in and influencing decisions concerning policy-setting, research, planning or students
FREEDOM OF ACTION	Directly affects multiple functional areas Limited effect on students and employees	Directly affect several departments within a college, school, or administrative unit Significant effect on students and employees
EFFECT OF DECISION MAKING	Very general supervision Interpretation of work policies and procedures, and, at times, deviation from standard work practices	Very general supervision Interpretation of work policies and procedures, and, at times, deviation from standard work practices
WORKING CONDITIONS	Variable working conditions including exposure to conditions which require cautious handling of animals or mildly toxic plants; chemicals or substances requiring careful use; or equipment requiring close attention. Safety gear may be required	Normal working conditions, including no or limited exposure to hazardous conditions/materials/equipment. Safety gear may sometimes be required