JOB TITLE: GROUNDSWORKER

JOB FAMILY: FACILITIES & SAFETY SERVICES

BAND: A

FLSA: NONEXEMPT

JOB CODE: 10443

MAIN FUNCTION:

Prepare and maintain land for planting research materials; perform related duties to bring plantings to maturity; provide grounds maintenance assistance.

ESSENTIAL DUTIES & RESPONSIBILITIES:

Mow, plow, harrow, and cultivate land for crop planting.

Operate equipment to dispose of fruit tree pruning's, abandoned orchards and vineyards, and brush.

Maintain campus and farm roadways.

Inspect, maintain, and repair machinery and equipment.

JOB PROFILE:

MINIMUM EDUCATION/ EXPERIENCE: High school diploma and up to 1 year relevant experience or equivalent combination.

IMPACT: Error would affect the immediate work group or department.

CONTACTS INSIDE THE UNIVERSITY: Receive or provide information.

CONTACTS OUTSIDE THE UNIVERSITY: Limited contact.

CONTACTS WITH STUDENTS: Provide information or instruction on policies/procedures.

SUPERVISION GIVEN: No responsibility.

COMPLEXITY: Tasks relate to an entire field or a variety of areas of work.

LEVEL OF DECISION MAKING: Responsible for making routine decisions within limits prescribed by established policies or by supervisor.

FREEDOM OF ACTION: Under general supervision, proceed alone on regular tasks, referring questionable situations to the supervisor.

SUPPORT SKILLS - WRITING: No requirement for or limited responsibility, OR is position's area of work.

SUPPORT SKILLS - COMPUTERS: No requirement for or limited responsibility, OR is position's area of work.

WORKING CONDITIONS: Physical: Lift more than 50 lbs.

Visual: Close concentration and visual attention

<u>Hazards:</u> Variable working conditions including exposure to conditions which require handling of animals or mildly toxic plants; chemicals or substances requiring careful use; or equipment requiring close attention. Safety gear may be

required.