# **Cornell University Staff Compensation Program Generic Job Profile Summaries**

#### **Compensation Services**

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## **Health Job Family: Radiographer Progression**

These generic job title summaries are intended to indicate the kinds of tasks and levels of work complexity that will be required of positions classified to any of these titles and are not intended to be construed as declaring the specific duties and responsibilities of any particular position. The use of particular expressions or illustrations describing functions within a specific job title does not exclude other duties of a similar kind and/or level of complexity. Positions are classified to a particular job title based upon the predominant level of expected work complexity.

### **GENERIC JOB PROFILE SUMMARIES**

Radiographer I INDIVIDUAL CONTRIBUTOR	Radiographer II INDIVIDUAL CONTRIBUTOR
In the absence of the radiologist, evaluate patient's physical condition, limitations, body habitus and comfort, and radiation level to be administered.	Assesses patient to ensure the proper procedure is performed.
Ensure that radiograph is safely administered by providing protective apparatus and by utilizing proper precautions and procedures.	
Convey relevant circumstances and conditions to clinicians.	
May prepare and disseminate reports dictated by the radiologist.	Notify and assist clinicians and radiologists with their interpretations of exams.
Enter relevant information into electronic health/hospital systems.	Determine and submit related paperwork and ensure accuracy.
Prioritize patients to efficiently handle large volumes.	Make adjustments to patient prioritization in order to efficiently handle large volumes.
Take x-rays using proper positioning and exposure factors.	Independently take x-rays using proper positioning and exposure factors.
Electronically transmit image to Picture Archiving and Communications System (PACS).	Process films using electronically transmit image to Picture Archiving and Communications System (PACS) and evaluate for diagnostic quality, and repeat if necessary.
May conduct routine maintenance and minor repairs or request service repair.	May oversee and remedy equipment or performance problems otherwise request service repair.

Radiographer I INDIVIDUAL CONTRIBUTOR	Radiographer II INDIVIDUAL CONTRIBUTOR
May test and analyze operation of mechanical components, output stability and reproducibility of electronic devices, integrity of protection devices.	May test, analyze, and record the following in accordance with NYS Department of Health requirements: consistent operation of mechanical components, output stability and reproducibility of electronic devices, integrity of protection devices.
	Conduct or participate in regular meetings of the Radiation Safety Committee.
	May provide training and instruction on equipment and machinery.
	Participate in the development and communication of departmental policy, procedures, and coordinate fee schedules.
	May ensure safety and human (IRB) and animal (IACUC) regulation compliance.
	May maintain patient statistics and employee radiation dosimetry system or coordinate with Environmental Health and Safety.
	Maintain and ensure high quality of films by performing routine, quarterly and semi-annual equipment testing.

## **JOB FACTOR PROFILE TABLE**

FACTOR PROFILE	10795 Radiographer I, Band D	10796 Radiographer II, Band E
MINIMUM EDUCATION AND EXPERIENCE EQUIVALENCY	Associate's degree in Veterinary Technician or Radiologic Technologist from an accredited school plus NYS licensure and 2 to 4 years relevant experience or equivalent combination. Required continuing educational requirements to remain certified.	Associate's degree in Veterinary Technician or Radiologic Technologist from an accredited school plus NYS licensure and 3 to 5 years relevant experience or equivalent combination. Required continuing educational requirements to remain certified.
IMPACT	Extends beyond college/unit	Extends beyond college/unit
CONTACTS - INSIDE	Coordinate activities Contribute to group projects	Coordinate activities Contribute to group projects
CONTACTS - OUTSIDE	Conduct straightforward business Provide general information Handle confidential information	Conduct somewhat complex business activities Obtain involved information Provide detailed response
CONTACTS - STUDENTS	Provide training and instruction on equipment, instruments, machinery, methods	Provide training and instruction on equipment, instruments, machinery, methods

FACTOR PROFILE	10795 Radiographer I, Band D	10796 Radiographer II, Band E
SUPERVISION	Students Temporaries On-the-job training	Students Temporaries On-the-job training
COMPLEXITY	Focus on an entire field	Focus on an entire field
LEVEL OF DECISION MAKING	Responsible for making some decisions which require consideration of various criteria	Responsible for making some decisions which require consideration of various criteria
FREEDOM OF ACTION	Very general supervision Resolve most questions Accomplish most tasks alone Keep the supervisor informed of progress	Very general supervision Resolve most questions Accomplish most tasks alone Keep the supervisor informed of progress
SUPPORT SKILLS - WRITING	Limited responsibility, OR is position's area of work	Provide a non-standard response or prepare written material that requires some research
SUPPORT SKILLS - COMPUTER	Use business or technical programs for data input or word processing to create documents or reports	Use business or technical programs for data input or word processing to create documents or reports
WORKING CONDITIONS - PHYSICAL	Lift 20 to 50 lbs. May lift or move animals exceeding 50lbs.	Lift 20 to 50 lbs. May lift or move animals exceeding 50lbs.
WORKING CONDITIONS - VISUAL	Close concentration, visual attention and need for manual dexterity	Close concentration, visual attention and need for manual dexterity

FACTOR PROFILE	10795 Radiographer I, Band D	10796 Radiographer II, Band E
WORKING CONDITIONS - HAZARD	Extreme working conditions at times, including exposure to hazards including contact with sick or violent people; sick or dangerous animals or highly toxic plants; highly toxic chemicals or substances; or equipment requiring extreme safety precautions. Safety gear is necessary for work activities.	Extreme working conditions at times, including exposure to hazards including contact with sick or violent people; sick or dangerous animals or highly toxic plants; highly toxic chemicals or substances; or equipment requiring extreme safety precautions. Safety gear is necessary for work activities.