

JOB PROFILE: HAZARDOUS MATERIAL TECHNICIAN

JOB FAMILY: TECHNICAL

BAND: E

FLSA: NONEXEMPT

JOB CODE: 11594

Main Function:

Collect chemical wastes from Cornell waste generators, package wastes in a DOT compliant manner, and transport to the University's primary 90-day storage area.

Essential Duties and Responsibilities:

Collect chemical wastes from Cornell waste generators, package wastes in a DOT compliant manner, and transport to the University's primary 90-day storage area.

Participate in building-wide and laboratory chemical cleanouts.

Complete regulatory required reports including the hazardous waste annual report, the TSCA PCB annual report and the waste minimization report.

Conducts periodic inspections of laboratories and other areas of concern related to hazardous waste/remediation compliance.

Responsible for providing guidance and recommendations for corrective actions, determining and completing follow up items, and ensuring records of inspections and surveys are adequate for regulatory compliance and legal accountability.

Responds to incidents involving hazardous materials both during and after normal working hours. Participates in emergency drills.

JOB PROFILE:

MINIMUM EDUCATION: Associate's degree or equivalent.

MINIMUM EXPERIENCE: More than 4, but less than 6 years of experience or equivalent.

IMPACT: Extends beyond department.

CONTACTS INSIDE THE UNIVERSITY: Assist others, Cooperation for task completion, Handle confidential information.

CONTACTS OUTSIDE THE UNIVERSITY: Conduct somewhat complex business activities, obtain involved information, provide detailed response, handle confidential information.

CONTACTS WITH STUDENTS: Provides information.

SUPERVISION GIVEN: Group leader/Team Lead, full responsibility for students, temporaries, and employees who do similar work, includes recommendations for hiring and performance appraisals

COMPLEXITY: Activities specifically focus on an entire field and generally on related areas.

LEVEL OF DECISION MAKING: Responsible for making some decisions which require consideration of various criteria. Decisions are usually within limits prescribed by established policies or the supervisor.

FREEDOM OF ACTION: Little guidance to accomplish work activities; rarely refers situations to the supervisor

SUPPORT SKILLS - WRITING: Provides a non-standard response or prepares written material that requires some research

SUPPORT SKILLS - COMPUTERS: Use business or technical programs for data input or word processing to create documents or reports.

WORKING CONDITIONS - Physical: Lift more than 30 to 50 lbs.
Visual: Close concentration and visual attention.
Hazards: Highly toxic chemicals/substances/ plants. Sick or violent people, sick or dangerous animals. Equipment requiring extreme safety precautions. Protective devices necessary.